



ACADEMY OF HAWAIIAN ARTS

KE KUKUI NĀNĀ I LUNA

ENROLLMENT CONTRACT

Name: _____ Hawaiian Name, If Any: _____

Address: _____

Cellular Phone: _____ Alternate Phone: _____

Email Address: _____ Date of Birth: _____

Emergency Contact (Name and Phone): _____

Special Skills (Sewing, Electrical, A/V, Etc.): _____

(Class Representative Use Only)

Enrollees – Date of First Class: _____ **Walk-Ins** – Date of Class: _____ **Re-Enrollment/Renewal Only?** _____

Please read the following carefully. If you have any questions, please ask.

1. Payment Schedule

Payments are due at or before the first regular meeting each month of the class in which the student is enrolled. If a student does not pay his/her tuition at or before the first class meeting of the month, a \$25 late fee shall be assessed and must be paid with the student's monthly tuition before he/she will be allowed to attend class. A payment is considered timely if received at the AHA PO box before the due date and time, paid online before the due date, and/or tendered to his/her class representative before the completion of the student's first class of the month. If a student does not promptly pay an overdue account, it will be considered delinquent.

Payments should be presented to the student's class representative, paid online, or mailed to Academy of Hawaiian Arts, Inc., Accounting Department, P.O. Box 693, Pleasanton, CA 94566-0069.

Please make checks payable to the Academy of Hawaiian Arts, Inc.

2. Delinquent and Late Accounts

If a student's account is delinquent for sixty (60) days or more, it may be terminated without any further notice to the student. If AHA terminates an account, the student will be required to pay a re-enrollment fee of \$25, all owed amounts, and may be required to make all tuition payments in advance or in cash or credit.

3. Resignation Policy

Students may resign at any time. However, if a student does not resign prior to the first meeting of his/her class in a month, the student remains responsible for the full month's tuition regardless of whether he/she attends any classes that month. Students must notify his/her class representative of his/her resignation.

4. Insufficient Funds

If a student's tuition check is returned for insufficient funds, the student will be assessed a \$25 fee, in addition to any bank fees incurred by the Academy. Any student who repeatedly tenders checks that are returned for insufficient funds may be required to make all tuition payments in advance or in cash or credit.

5. Refunds

Payments of tuition and/or registration fees are not refundable.

6. Release of All Rights and Claims

THE UNDERSIGNED HEREBY ACKNOWLEDGES THAT BY SIGNING BELOW, THE ACADEMY OF HAWAIIAN ARTS, INC., ITS EMPLOYEES, AGENTS, OFFICERS, ASSIGNS, AND SUBSIDIARIES, ARE RELEASED FROM ANY AND ALL CLAIMS FOR BODILY INJURY OR ILLNESS, PROPERTY DAMAGE OR LOSS, ARISING FROM PARTICIPATION IN ANY CLASSES, WORKSHOPS, PRACTICES, OR PERFORMANCES OFFERED BY THE ACADEMY.

7. Consent for Emergency Medical Treatment of Minors

Pursuant to Section 25.8 of the California Civil Code, I hereby authorize my employee or agent of the Academy of Hawaiian Arts, Inc. to procure medical, hospital, or dental care for my child in the event of injury or illness, while the child is in the custody and care of the Academy. I understand and agree that I am financially responsible for any care so procured.

8. Acknowledgement of the Terms of the Agreement

- **I have read, understand and agree to the terms set forth above.**
- **I have read, understand, and agree to the Academy's Tuition and Fees Policy (above) and Student Guidelines (attached hereto), both of which are incorporated by reference.**

Student's Signature (parent must sign for minors): _____ Date: _____

Non-Discrimination Policy: The Academy of Hawaiian Arts admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the Academy. It does not discriminate on the basis of race, color, or national and/or ethnic origin, in administration of its educational policies, admissions policies, scholarship and load programs, employment, and other Academy administered programs.

(Revised 3/17/2009)